



## **PLEASE READ CAREFULLY**

Due to the nature of work that Miller Marine performs for the U.S. Government and other subcontractors for the U.S. Government, Miller Marine requires that an employee can obtain a RapidGate credential by successfully passing a commercial background screening and NCIC Check in order to gain access to government facilities.

### **Commercial Background Screening Fail Criteria:**

- Any Felony Conviction **within 10 years of the date the screen** is conducted
- Registered Sexual Offenders
- Open Criminal Warrants (felony and misdemeanor)
- Hits against Watch lists (FBI Most Wanted, OFAC, I.C.E, INTERPOL, etc.)
- SSN not validated

### **NCIC Checks Fail Criteria:**

**10-Year Disqualifiers:** (date of conviction is within 10 years of the date the check is conducted)

- Any (Non-Juvenile) Felony Conviction

**5-Year Disqualifiers:** (date of release or completion is within 5 years of the date the check is conducted)

- Released from prison after serving time for a felony conviction
- Completed probation given due to a felony conviction

**Permanent (Non-Waivable) Disqualifiers:** (individual may NOT request a waiver for access.)

- Open Criminal Warrants (Felony and Misdemeanor)
- Identification in any of the following:
  - Foreign Fugitive File
  - Immigration Violator File
  - National Sex Offender Registry
  - State Sex Offender Registry
  - Known or Suspected Terrorist

- Any Non-Juvenile Felony Convictions for:
  - Rape
  - Child Molestation
  - Human Trafficking
  - Espionage
  - Sabotage
  - Treason
  - Terrorism

Based upon the above information provided above, if hired, can you successfully obtain RapidGate credentials? Yes: \_\_\_\_\_ No: \_\_\_\_\_

If No, have you successfully completed the waiver process granting you access to a U.S. Government facility?

Yes: \_\_\_\_\_ No \_\_\_\_\_

Explain: \_\_\_\_\_

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\_\_\_\_\_  
APPLICANT SIGNATURE

\_\_\_\_\_  
DATE



## EMPLOYMENT APPLICATION

*It is the policy of Miller Marine to provide equal employment opportunities to all applicants and employees without regard to any legally protected status such as race, color, religion, gender, national origin, age, disability or veteran status.*

### **Applicant Information:**

Applicant Full Name:
Home Address:
City/State/ZIP:
Phone Number:
Date of Birth: _____ Social Security Number: _____
Place of Birth (City & State):
If born outside of the U.S.:

Job Position Applying For:
Desired Wage: \$ _____ per _____
Are you willing to work any shift, including nights and weekends? Yes _____ No _____ If no, please state any limitations: _____
Are you available to work overtime? Yes _____ No _____
If you are offered employment, when would you be available to begin work?
If hired, are you able to provide proof that you are legally eligible for employment in the United States? Yes _____ No _____

### Employment History:

List your current or most recent employment first. Please list all jobs (including self-employment and military service) which you have held, beginning with the most recent, and list and explain any gaps in employment.

Employer Name:
Supervisor Name:
Address (City & State):
Job Duties:
Reason for Leaving:
Dates of Employment (Month/Year):
Beginning Pay Rate: _____ Ending Pay Rate: _____

Employer Name:
Supervisor Name:
Address (City & State):
Job Duties:
Reason for Leaving:
Dates of Employment (Month/Year):
Beginning Pay Rate: _____ Ending Pay Rate: _____

Employer Name:
Supervisor Name:
Address (City & State):
Job Duties:
Reason for Leaving:
Dates of Employment (Month/Year):
Beginning Pay Rate: _____ Ending Pay Rate: _____

**Education and Specialized Training:**

Highest Level of Education Completed:

- GED
- High School Diploma
- Some College
- Degree
- Other Training (technical or vocational): \_\_\_\_\_

Please indicate any current professional licenses or certifications that you hold:

\_\_\_\_\_

\*\*\*If applying for a Welding Position please list any processes and materials you are experienced with: i.e. GTAW(tig), FCAW(fluxcore), GMAW (mig), SMAW(stick/arc)

\_\_\_\_\_

Military Service: Yes \_\_\_\_\_ No \_\_\_\_\_ Branch: \_\_\_\_\_

Specialized Training: \_\_\_\_\_

**References:**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City/State/ZIP: \_\_\_\_\_

Telephone: \_\_\_\_\_

Relationship: \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City/State/ZIP: \_\_\_\_\_

Telephone: \_\_\_\_\_

Relationship: \_\_\_\_\_

## CERTIFICATION

I certify that the information provided on this application is truthful and accurate. I understand that providing false or misleading information will be the basis for rejection of my application, or if employment commences, immediate termination.

I authorize Miller Marine to contact former employers and educational organizations regarding my employment and education. I authorize my former employers and educational organizations to fully and freely communicate information regarding my previous employment, attendance, and grades. I authorize those persons designated as references to fully and freely communicate information regarding my previous employment and education.

If an employment relationship is created, I understand that unless I am offered a specific written contract of employment signed on behalf of the organization by its General Manager, the employment relationship will be "at-will." In other words, the relationship will be entirely voluntary in nature, and either I or my employer will be able to terminate the employment relationship at any time and without cause. With appropriate notice, I will have the full and complete discretion to end the employment relationship when I choose and for reasons of my choice. Similarly, my employer will have the right. Moreover, no agent, representative, or employee of Miller Marine, except in a specific written contract of employment signed on behalf of the organization by its General Manager, has the power to alter or vary the voluntary nature of the employment relationship.

I HAVE CAREFULLY READ THE ABOVE CERTIFICATION AND I UNDERSTAND AND AGREE TO ITS TERMS.

\_\_\_\_\_  
APPLICANT SIGNATURE

\_\_\_\_\_  
DATE



Social Security Number: \_\_\_\_\_

Driver's License # \_\_\_\_\_

State of Driver's License \_\_\_\_\_

Have you ever been convicted of a criminal \*offense or have any pending criminal\* charges against you?

\*This refers only to felonies and misdemeanors; you do not need to include non-criminal traffic violations or municipal ordinance violations.

Yes \_\_\_\_\_ (please explain below)      No \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

**Notice to California, Minnesota and Oklahoma Residents:**

Please check the box below if you wish to receive a copy of a consumer report that is requested.

I wish to receive a copy of the report.

To the best of my knowledge, the information provided in this Notice and Authorization and any attachments thereto is true and complete. I understand that any falsification or omission of information may disqualify me for this position and/or may serve as grounds for the severance of my employment with Miller Marine. By signing below I hereby provide my authorization to Miller Marine to conduct a criminal background check and I acknowledge that I have been provided with a summary of my rights under the Fair Credit Reporting Act which is attached.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date